

ELECTRONIC INVOICING ADDRESS

Dear Supplier,

Now we have opportunity to process all purchase invoices in electronic form. Please ensure your invoices are sent electronically in the future for more efficient processing of invoices.

HL Group Oy 's e-invoicing details are as follows:

E-invoicing address / EDI identifier	003701087312
PEPPOL e-invoicing address	0037:003701087312
Operator	Pagero Oy
Operator ID	003723609900
Business ID	0108731-2
VAT number	FI01087312

Invoice attachments can also be sent via e-invoicing service as an attachment to the e-invoices. It is recommended to use the PDF format for such attachments.

Invoices via e-mail

If you can not use e-invoicing, please send invoices in PDF format via email only to invoices@hlgroup.fi.

Please note when sending invoices via e-mail that one PDF file is read as one invoice. All invoice attachments must be in the same file with the invoice.

Paper invoices

If you can not send invoices electronically, the paper invoices should be sent to the following address: HL Group Oy, PL 23, 00711 Helsinki, Finland.

Mandatory reference on invoices

Please ensure that the invoice contains our reference information: purchase order number, contract number or name of the subscriber.

Please note that the invoice for the delivery of the goods must contain the purchase order number. It is recommended to send an invoice per purchase order. Or alternatively, the purchase order number should be found at the line level.

Documents and other issues related to orders and deliveries can be requested by purchasing@hlgroup.fi.

Other inquiries regarding invoices can be requested by email accounts@hlgroup.fi or by telephone +358 207 445 200.

Collaborative greetings,
Petrus Maasalo, CFO